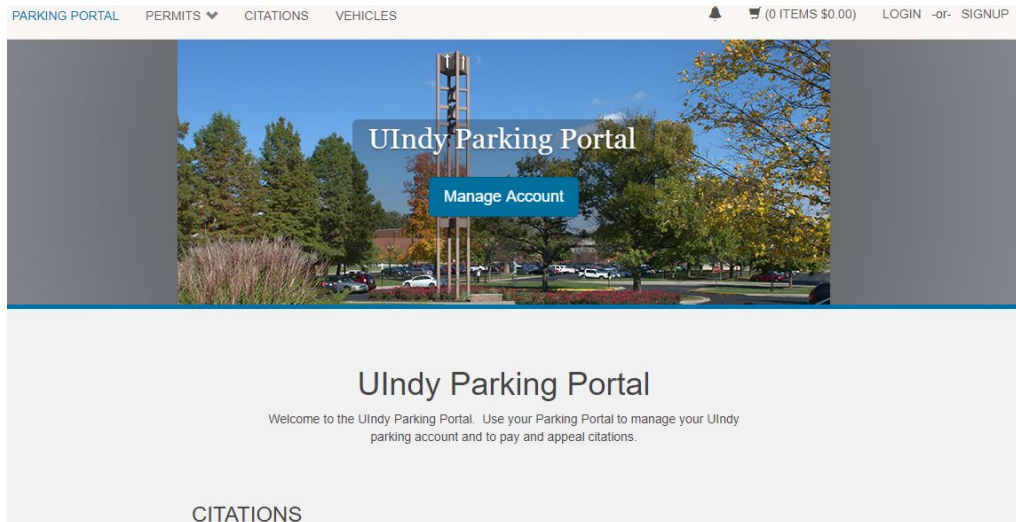


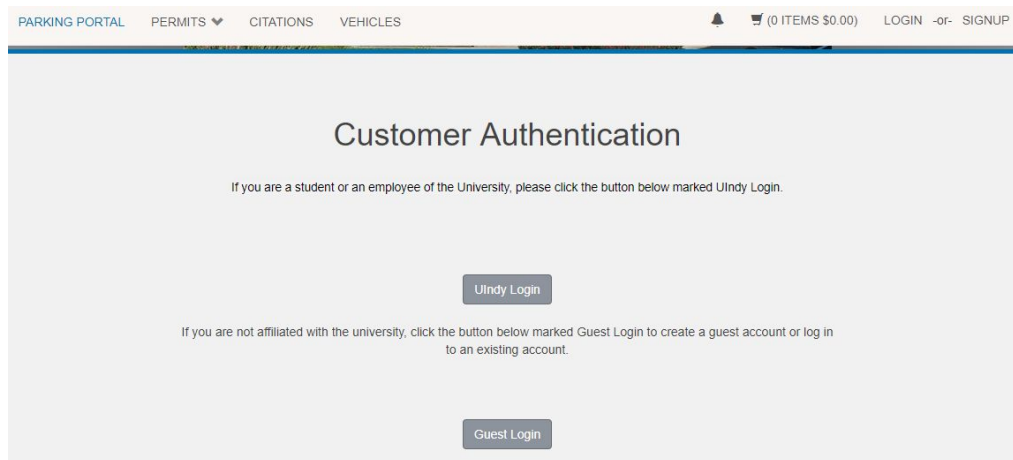
UNIVERSITY of INDIANAPOLIS

SUBMIT AN ONLINE APPEAL FOR UINDY PARKING TRAFFIC CITATIONS

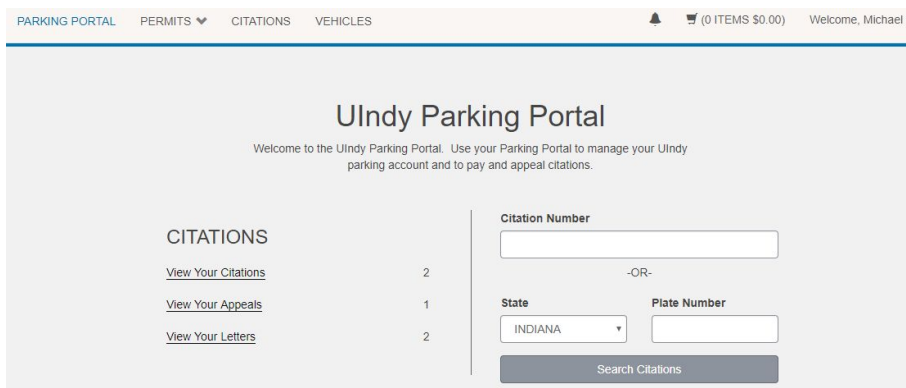
1. Access the [UIndy Parking Portal](#). Use any of these browsers: Chrome, Internet Explorer, MS Edge, Safari or Firefox, to navigate to parking.uindy.edu.



2. Click the **LOGIN** button located on the top right corner of the screen.



3. UIndy employees and students will click on the **UIndy Login** button and use their UIndy username and password to access their account. Visitors must click on the **Signup** button (top right corner of the screen) to create a *Guest Account* before signing in.



- Click on the **Citations** button located on the top left side of the screen. This will provide you with a list of all citations issued to you and their current status.

View your Parking Citations

Below is a list of the citations associated with the vehicles in your account.

YOUR CITATION(S) TOTAL **\$110.00** [Add To Basket](#)

Citation #	Status	Balance	Issue Date	License Plate	Location	Appeal this Citation	Pay this Citation
UI200200001	Unpaid	\$60.00	02/12/2019	KFI***	Lot 13	Appeal	Add to Basket
C200200001	Unpaid	\$50.00	02/12/2019	KFI***	Lot 13	Appeal	Add to Basket

- Click the **Appeal** button beside the citation(s) to be appealed.
- You will be prompted to enter your license plate number. Click the **Confirm** button.

Appeal Agreement

Review the details of your citation below and carefully read the agreement. When you are ready to proceed, click Next to continue.

Citation Number UI200200001
Citation Date 2/12/2019 10:45:12 AM
License Plate KFI***
Citation Balance \$60.00
Payment Status Unpaid
Violation Description Speeding

I agree that I have read and understood the rules and regulations of the parking office as they relate to citation appeals.

I have read and understand the above statements

[Next >>](#)

- Review the details of the citation and carefully read the agreement. When you are ready to proceed, acknowledge that you understand the rules and regulations of the parking office as they relate to citation appeals, and then click **Next** to continue.

Appeal Details

Please complete the form below and click submit to submit your appeal. Check the box next to method by which you wish to be contacted about the results of this appeal.

Email
noctm@quindy.edu [Add](#)

Appeal Reason (10 - 500 characters)

500 characters left

Attachment 1
[Choose File](#) No file chosen

Attachment 2
[Choose File](#) No file chosen

Attachment 3
[Choose File](#) No file chosen

* indicates a required field

[Submit](#)

8. Complete the *Appeals Details* form. You may attach up to three (3) images or files in support of your appeal. Click the **Submit** button.
9. After the appeal has been submitted you will receive a confirmation that looks like this:

Appeal Receipt

Please print the receipt below for your records.

Appeal Number	2005
Citation Number	UI200200001
Issue Date	2/12/2019 10:45:12 AM
Current Date/Time	02/21/2019 01:46:53 PM
Violation Description	Speeding
Citation Balance	\$60.00
Payment Status	Appeal Balance Due
Appeal Reason	This is a test

You will also receive an email with a receipt shortly after submitting your appeal. You will receive another email with the decision on your appeal once it has been adjudicated by the Appeals Board. If the appeal is denied, it is your responsibility to log into the UIndy Parking Portal and pay the outstanding balance of the citation.

For more information on the University's parking policies, please visit uindy.edu/parking.

Questions? Email uindyparking@uindy.edu or call 317-788-3386.