



## Policy Title

### ON-CAMPUS USE OF ALCOHOL

Policy Number: UE01

Effective Date: August, 2016

Office: Office of University Events

**PURPOSE:** This section should include reason or rationale for the policy.

This policy addresses the practical requirements for University of Indianapolis employees traveling together for business purposes. This policy endeavors to impose reasonable precautions against the remote potential of a serious accident occurring and any associated impact on the University.

#### **DEFINITION OF TERMS**

**Campus:** University-owned or leased buildings, grounds and property, including sidewalks and streets within campus boundaries.

**Guest Hosted Event:** Any event or activity organized, sponsored, or supervised by any person or entity that is not the University of Indianapolis.

**Organizer:** The University of Indianapolis, college, school, office, department, unit, or affiliate organizing, sponsoring, and/or supervising the University of Indianapolis event.

**University of Indianapolis Events:** Any event or activity organized, sponsored, or supervised by a University of Indianapolis college, school, office, department, unit, or affiliate.

**Alcohol Review Committee:** Consists of Vice President and General Counsel, Vice President for Mission, and Vice President for Student Affairs and Dean of Students.

#### **REFERENCE DOCUMENTS/FORMS/RELATED INFORMATION:**

List any other policies or information that should be cross referenced.

- *Application and Authorization to serve alcohol form*

**POLICY HISTORY:** Include any information about previous versions or whether this replaces an existing policy.

Original version of policy approved by Board of Trustees in October, 2015

**SCOPE:** Who is affected by this policy or needs to read it?

All persons must comply with this policy while on the University of Indianapolis campus and/or while attending, organizing, or supervising University of Indianapolis Events on-campus and Guest Hosted Events on campus.

**POLICY & PROCEDURE STATEMENT:** State the policy here. The policy statement should include the principles of the policy: what is permitted or prohibited, what is required, or how issues will be handled. If viewers read only this section, they will know that the policy is and how it extends to the university. How-to procedures can be elaborated on in the Procedures section.

The University of Indianapolis is committed to maintaining a safe and inviting campus environment for its community members and visitors. This policy provides a consistent approach to alcohol usage at official University of Indianapolis Events and Guest Hosted Events on University of Indianapolis property, and adheres to federal, state, and local laws and ordinances. All members of the University of Indianapolis community and visitors to the University of Indianapolis campus are required to follow this policy. In doing so, the University of Indianapolis will be able to allow alcohol to be served in a responsible manner at some events.

All persons must comply with federal, state, and local laws and the policies of the University of Indianapolis and the Board of Trustees governing the use, possession, manufacture, distribution, dispensation, and sale of alcoholic beverages while on the University of Indianapolis campus, attending University of Indianapolis events either on- or off-campus, and attending Guest Hosted Events on University of Indianapolis property.

Alcohol may be served at University of Indianapolis Events and Guest Hosted Events on-campus with prior approval from the Alcohol Review Committee. Requests must be made in writing by the event Organizer on the attached form no later than thirty (30) days prior to the date of the event.

No alcohol may be served and/or consumed in any of the University of Indianapolis residence halls. However, alcohol may be consumed responsibly at Greyhound Village by its lessees and their invitees in accordance with the lease agreement. All University of Indianapolis Events and Guest Hosted Events held at Greyhound Village where alcohol is to be served must adhere to this policy. Additionally, no University funds or monies from student organization accounts may be used to purchase alcoholic beverages without the authorization of the Dean of Students or his/her designee.

**ADDITIONAL CONTACTS:**

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